

# Utility Heavy Equipment Specialist I



## General Summary of Classification:

Safely and proficiently operates multiple types of equipment, tools, controls, heavy equipment and vehicles to perform assigned duties; serves as part of work crew in an assigned division in the Department of Public Utilities, includes working in extreme weather and traffic conditions; performs other duties as assigned.

## Examples of Primary Tasks, Duties and Responsibilities (TDR):

*NOTE: This is not a job description. The following examples are intended to be illustrative of the nature and scope of TDR that are typically assigned to positions in this job classification. Examples below are not all comprehensive. Actual assigned TDR may vary based on operational needs.*

This is the 1<sup>st</sup> level of an approved CDP -- refer to the current CDP for additional level-specific duties and requirements.

- Proficiently performs all of the essential job duties of a Utility Specialist in addition to the following:
- Safely operates and maintains in safe operating condition a wider variety of hand, power, pneumatic, hydraulic, gas and electric tools, and may operate pressure washers, tractors, pull trailers, mower and other lawn/site maintenance equipment; safely operates vehicles and/or other equipment requiring a valid CDL license in all types of worksites, traffic and weather conditions; serves as the back-up to other vehicle/equipment operators/specialists as needed;
- Assists with and participates in the department's response to all types of emergencies, including inclement weather, and performs related manual assignments and snow removal duties as needed; assists with spill control and response;
- Shares accurate information in timely manner; keeps and maintains accurate records as assigned;
- Performs a variety of traffic control duties as needed which may include setting up traffic detours, signs, cones and flagging traffic within right-of-way;
- Performs other duties based upon area of assignment such as: Curbside Refuse Collection, Operations Water and Sewer Lines, Water Reclamation Facility Hauled Waste, Public Use Areas, Transfer Stations, Closed Landfills and Recycling Centers.

## Knowledge, Skills and Abilities (KSA) Typically Required:

- **Occupation-specific:** Basic working knowledge of the Division's operations and equipment; basic working knowledge of the materials and methods routinely used to perform assigned job duties; ability to safely and efficiently operate, maneuver and manipulate a wide variety of hand, power, pneumatic, hydraulic gas and electric tools and equipment specific to assigned tasks with constant attention to safety in order to prevent accidents; basic working knowledge of the hazards in physically demanding work and of necessary safety precautions and equipment; ability to work safely in all types of worksites, traffic and weather conditions utilizing all required personal protective equipment (PPE) at all times; basic working knowledge of general maintenance and simple repair of tools and equipment; demonstrated ability to safely and appropriately repair and maintain job related tools and equipment; basic working knowledge of traffic rules, traffic management rules, safety rules and regulations and accident-prevention practices.
- **Technical:** Basic computer skills with the demonstrated ability to proficiently use typical business software, proprietary systems and applications to complete assigned tasks.
- **Communication, Customer Service and Interpersonal:** Excellent written and oral skills; communicates clearly and accurately, both verbally and in writing, with the department staff to share information and provide training, and with the County's diverse citizen populations by using non-technical language to provide excellent customer service.
- **Decision-making, and Authority:** Ability to understand and follow complex instructions, policies and data, including federal regulations; makes sound decisions independently, appropriately involving supervisor as needed; excellent organization skills; demonstrated ability to plan and execute assigned work effectively to successfully complete assigned tasks accurately and in a timely manner within established deadlines; ability to plan, organize, and conduct meetings or training sessions.
- **Leadership:** Non-supervisory. Ability to work independently with minimal supervision and as part of a team.
- **Environment:** Works primarily outdoors; may work in various locations based on assigned duties such as cross training.
- **Physical:** Visual and hearing acuity sufficient to communicate and interact accurately and to ensure the safety of self and others. Physical ability sufficient to safely perform assigned duties in all types of duty-related locations under all types of worksites, traffic and weather conditions, including extreme conditions.

## Minimum Education and Experience:

**Education:** Completion of high school preferred;

**Experience:** One (1) year of relevant work experience;

**OR:** Any equivalent combination of education and experience which provides the necessary knowledge, skills and abilities.

## Other Requirements (License, Certifications, Training, etc.):

- Refer to current approved CDP for education, license, certifications or other level-specific requirements.
- Criminal history record check and fingerprinting of all employees in authorized and hourly safety sensitive positions.
- Successful completion of NIMS ICS 700. Additional NIMS ICS training courses may be required.