

# Utility Heavy Equipment Specialist IV



## General Summary of Classification:

Utilizes the highest-level proficiency and precision in the operation, maneuvering and manipulation of all types of vehicles, heavy equipment and other types of equipment, tools and controls in the performance of assigned duties; serves as a crew leader or serves as part of work crew and handles the most complex assignments, includes working in extreme weather and traffic conditions and in confined spaces as needed; performs other duties as assigned.

## Examples of Primary Tasks, Duties and Responsibilities (TDR):

*NOTE: This is not a job description. The following examples are intended to be illustrative of the nature and scope of TDR that are typically assigned to positions in this job classification. Examples below are not all comprehensive. Actual assigned TDR may vary based on operational needs.*

This is the 4<sup>th</sup> level of an approved CDP -- refer to the current CDP for additional level-specific duties and requirements.

- Proficiently performs all of the essential job duties of a Utility Heavy Equipment Specialist III in addition to the following:
- Safely operates various types of trucks (including tandem) and vehicles requiring a Class A or Class B CDL under all types of worksite, traffic and weather conditions to perform assigned job duties, transport materials and/or supplies and to tow a trailer and/or equipment to job-sites Countywide; safely operates, adjusts/tunes, cleans and performs minor repairs, routine and preventive maintenance to gas-powered, electrical, pneumatic, or hydraulic controls and equipment used in assigned day-to-day job duties and/or the assigned division;
- Proactively recognizes and appropriately resolves all types of potential and encountered worksite issues and questions independently, keeps supervisor appropriately informed; assists other personnel with resolving worksite issues;
- Shares accurate information in a timely manner, creates accurate detailed records, work orders, job material inventories and incident reports; trains others to gain and improve their equipment operation skills; serves as worksite crew leader as assigned; provides support and assistance to other division's operational areas as needed;
- Performs other duties based upon area of assignment such as: Curbside Refuse Collection, Operations Water and Sewer Lines, Water Reclamation Facility Hauled Waste, Public Use Areas, Transfer Stations, Closed Landfills and Recycling Centers.

## Knowledge, Skills and Abilities (KSA) Typically Required:

- **Occupation-specific:** Thorough working knowledge of the Division's operations, equipment, materials and methods used on worksites and to perform assigned job duties; ability to safely and efficiently operate, maneuver and manipulate a wider variety of hand, power, pneumatic, hydraulic gas and electric tools and equipment specific to assigned tasks with a consistently high degree of proficiency and precision and with constant attention to safety to prevent accidents and damage; advanced working knowledge of the hazards in physically demanding work and of necessary safety precautions; ability to work safely in all types of weather, traffic and worksite conditions utilizing all required personal protective equipment (PPE) at all times; thorough working knowledge of general maintenance and simple repair of tools and equipment used on the worksite; demonstrated ability to appropriately repair and maintain job related tools and equipment; thorough working knowledge of traffic rules, traffic management rules, safety rules and regulations and accident-prevention practices.
- **Technical:** Sound computer skills with the demonstrated ability to proficiently use typical business software, proprietary systems and applications to complete assigned tasks.
- **Communication, Customer Service and Interpersonal:** Excellent written and oral skills; communicates clearly and accurately, both verbally and in writing, with the department staff to share information and provide training and with the County's diverse citizen populations by using non-technical language to provide excellent customer service.
- **Decision-making, and Authority:** Accurately understands and follows complex instructions, policies and data, including federal regulations; makes sound decisions independently, appropriately involves supervisor as needed; excellent organization skills; plans and executes assigned work effectively to successfully complete assigned tasks accurately, in a timely manner within established deadlines; plans, organizes and conducts meetings or training sessions as assigned.
- **Leadership:** Non-supervisory. Serves as crew leader and as part of a team; excellent training and collaboration skills.
- **Environment:** Works indoors and outdoors; may work in various locations based on assigned duties such as cross training.
- **Physical:** Visual and hearing acuity sufficient to communicate and interact accurately and effectively. Physical ability sufficient to safely perform assigned duties in all types of duty-related locations under all types of worksite, traffic and weather conditions.

## Minimum Education and Experience:

**Education:** Completion of high school preferred;

**Experience:** Six (6) years of relevant work experience, including 2 years as County Utility Heavy Equipment Specialist III;

**OR:** Any equivalent combination of education and experience which provides the necessary knowledge, skills and abilities.

## Other Requirements (License, Certifications, Training, etc.):

- Refer to current approved CDP for education, license, certifications or other level-specific requirements.
- Criminal history record check and fingerprinting of all employees in authorized and hourly safety sensitive positions.
- Successful completion of NIMS ICS 700. Additional NIMS ICS training courses may be required.

NOTE: This is a class specification and not an individualized position description. A class specification defines the general nature and scope of duties and responsibilities of positions in a job classification Class specs are not intended to describe and does not list all of the job duties and responsibilities that may be assigned to a specific position in a job classification.