

Utility Heavy Equipment Specialist II



General Summary of Classification:

Safely and proficiently operates multiple types of heavy equipment and vehicles requiring a CDL and a wider variety of equipment, tools and controls to perform a wide variety of duties and accurate maneuvering; serves as part of work crew in an assigned division in the Department of Public Utilities, includes working in extreme weather and traffic conditions and in confined spaces as needed; and performs other duties as assigned.

Examples of Primary Tasks, Duties and Responsibilities (TDR):

NOTE: This is not a job description. The following examples are intended to be illustrative of the nature and scope of TDR that are typically assigned to positions in this job classification. Examples below are not all comprehensive. Actual assigned TDR may vary based on operational needs.

This is the 2nd level of an approved CDP -- refer to the current CDP for additional level-specific duties and requirements.

- Proficiently performs all of the essential job duties of a Utility Heavy Equipment Specialist I in addition to the following:
- Safely operates, adjusts/tunes, cleans and performs minor repairs, routine and preventive maintenance to gas-powered, electrical, pneumatic, or hydraulic controls and equipment used in assigned day-to-day job duties under all types of worksite and weather conditions; proactively recognizes potential issues on worksite and with equipment, and proposes viable solutions for approval, includes implementing (or assisting with the implementation of) approved solutions as assigned;
- Cleans and maintains vehicles, equipment and tools used in assigned job duties and proactively identifies and reports to the supervisor the need for service, repairs or other types of maintenance work; participates in cleanup activities and the department's response to all types of emergencies, including inclement weather;
- Shares accurate information in timely manner, trains other personnel as needed; keeps and maintains accurate records; cross-trains with at least one additional operational division's area and provides support to that operational area as needed;
- Performs other duties based upon area of assignment such as: Curbside Refuse Collection, Operations Water and Sewer Lines, Water Reclamation Facility Hauled Waste, Public Use Areas, Transfer Stations, Closed Landfills and Recycling Centers.

Knowledge, Skills and Abilities (KSA) Typically Required:

- **Occupation-specific:** Sound working knowledge of the Division's operations, equipment, materials and methods used on worksites and to perform assigned job duties; ability to safely and efficiently operate, maneuver and manipulate a wider variety of hand, power, pneumatic, hydraulic gas and electric tools and equipment specific to assigned tasks with a higher level proficiency and precision with constant attention to safety to prevent accidents; sound working knowledge of the hazards in physically demanding work and of necessary safety precautions and equipment; ability to work safely in all types of weather, traffic and worksite conditions, which may include confined space, conditions utilizing all required personal protective equipment (PPE) at all times; sound working knowledge of general maintenance and simple repair of tools and equipment used on the worksite; demonstrated ability to appropriately repair and maintain job related tools and equipment; sound working knowledge of traffic rules, traffic management rules, safety rules and regulations and accident-prevention practices.
- **Technical:** Sound computer skills with the demonstrated ability to proficiently use typical business software, proprietary systems and applications to complete assigned tasks.
- **Communication, Customer Service and Interpersonal:** Sound written and oral skills; communicates clearly and accurately, both verbally and in writing, with the department staff to share information and provide training, and with the County's diverse citizen populations by using non-technical language to provide excellent customer service.
- **Decision-making, and Authority:** Accurately understands and follows complex instructions, policies and data, including federal regulations; makes sound decisions independently, appropriately involves supervisor as needed; excellent organization skills plans and executes assigned work effectively to successfully complete assigned tasks accurately, in a timely manner within established deadlines; assists with planning and conducting meetings or training sessions as assigned.
- **Leadership:** Non-supervisory. Ability to work independently with minimal supervision and as part of a team.
- **Environment:** Works primarily outdoors; may work in various locations based on assigned duties such as cross training.
- **Physical:** Visual and hearing acuity sufficient to communicate and interact accurately and to ensure the safety of self and others. Physical ability sufficient to safely perform assigned duties in all types of duty-related locations under all types of worksites, traffic and weather conditions, including extreme conditions.

Minimum Education and Experience:

Education: Completion of high school preferred;

Experience: Two (2) years of relevant work experience, including 2 years as County Utility Heavy Equipment Specialist I;

OR: Any equivalent combination of education and experience which provides the necessary knowledge, skills and abilities.

Other Requirements (License, Certifications, Training, etc.):

- Refer to current approved CDP for education, license, certifications or other level-specific requirements.
- Criminal history record check and fingerprinting of all employees in authorized and hourly safety sensitive positions.
- Successful completion of NIMS ICS 700. Additional NIMS ICS training courses may be required.

NOTE: This is a class specification and not an individualized position description. A class specification defines the general nature and scope of duties and responsibilities of positions in a job classification Class specs are not intended to describe and does not list all of the job duties and responsibilities that may be assigned to a specific position in a job classification.