

CLASS SPECIFICATION FOR
Detention Outreach Worker

GENERAL STATEMENT OF DUTIES: Performs casework duties in the outreach program of Juvenile Detention; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class monitors a caseload of juvenile offenders who have been placed by the courts into the home confinement program. The incumbent exercises independent judgment and initiative in the day-to-day monitoring of the assigned caseload and demonstrates a thorough familiarity with agency functions and standards and with community resources. The employee may also be assigned to perform the duties of a Detention Counselor in the Juvenile Detention Home during staffing shortfalls or at such times as caseload levels in the Outreach Program are low. Receives general supervision and guidance from a Detention Home Assistant Superintendent.

EXAMPLES OF WORK (illustrative only):

- Daily visits juvenile clients placed on home confinement by the courts, reviewing clients' behavior, activities and requests to ensure adherence to rules of Outreach Program;
- Prepares reports for and gives testimony at court hearings relative to clients' adjustment to outreach detention;
- Provides counseling and information to clients and their parents/guardians to support the Outreach Program's requirements;
- Organizes and conducts individual and group social, athletic and recreational outings for clients;
- Intervenes in client/family crises;
- Maintains case files and documentation of all contacts with clients and all other professionals and agencies involved in clients' cases;
- Organizes and conducts individual and group social, athletic and recreational outings for clients;
- Reports violations and new offenses to Probation Intake Section;
- Performs all of the duties of a Detention Counselor in the Detention Home as required or as needed;
- Performs related work as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of behavioral science principles relating to child welfare and group work; good knowledge of counseling and social work principles and practices, with particular reference to the problems of socially and emotionally maladjusted children; skill in counseling; ability to make and implement case decisions; ability to understand and interpret regulations and laws; ability to plan and organize work effectively; good oral and written communications skills; good record-keeping and case-documentation skills; skill in case management.

MINIMUM EDUCATION AND EXPERIENCE: Possession of a bachelor's degree in a behavioral science or social work and two (2) years of work experience in court services, detention, social work or a related area working with children or teenagers; OR, any equivalent combination of education and experience which provides the required knowledge, skills and abilities.

ADDITIONAL REQUIREMENT: Possession of a valid driver's license issued by the State of Virginia.